



**Guidelines and Criteria for Submission to  
*The Michigan Journal of Teacher Education***

**Deadline for submissions – June 1, 2008**  
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**Content**

*The Michigan Journal of Teacher Education* serves as a source for the exchange of information and ideas for teacher educators, educators in preschool through graduate school institutions, governmental and professional educational organizations, and families. The journal will have thematic and non-thematic issues. Manuscripts discussing research, practice, and theory will be considered for publication. All work must be the original work of the author(s).

**Style**

Manuscripts must adhere to the guidelines set in the *Publication Manual of the American Psychological Association* (2001, 5<sup>th</sup> ed.).

**Length**

The manuscript, including references, charts, figures, and tables, generally should not exceed 20 pages.

**Word Processing**

Double-space all text. Set all margins at 1.5 inches. Place all figures, tables, charts, illustrations and graphs at the end of the manuscript. Place each graphic on a separate page.

**Abstract**

Express the essence of the manuscript in an abstract of 120 words or less. Place the abstract immediately after the cover page.

**Cover Page**

Include the following information on the cover page:

1. Title of manuscript.
2. Theme, if submission is for a thematic issue.
3. Date of submission.
4. Author's identifying information.
  - a. Name
  - b. Complete mailing address
  - c. Business and home phone numbers
  - d. Fax number
  - e. E-mail address
  - f. Institutional affiliation
5. Biographical statement of 30 words or less.
6. Running head of 50 characters or less.

**Blind Review**

Do not include the author name(s) on any pages other than the cover page and do not include the author name(s) or any other information in the manuscript that would allow reviewers to identify the author(s). Running heads should be on all pages of the manuscript.

**Review Process**

Manuscripts will be blind reviewed by the members of the Journal Committee, reviewers and editors. Authors will be notified of receipt of manuscripts. Authors will be notified of the status of their manuscripts within 3 months. The journal editors reserve the right to make editorial changes.

**Submission**

Submit only manuscripts that have not been previously published and are not under review for publication in other journals.